

GISLEHAM PARISH COUNCIL

ANNUAL GENERAL MEETING

Minutes of the meeting held at The Village Hall, Gisleham on Thursday 11th May 2023 at 7.00pm

Present: Parish Councillors: Mrs M Boon, Mr R Dexter, Mr M Lanham, Miss R Moffatt and Mrs L Spendlove.
East Suffolk Councillor Mr C Rivett
In attendance: Mr D Ward (Parish Clerk)

1. Welcome:

Mrs M Boon extended a warm welcome to all present.

It was noted that the Parish Council Election held on 4th May 2023 was Uncontested and all previous Parish Councillors re-elected.

Mr C Rivett and Mr M Scrancher were both elected to represent Carlton Colville Ward in the East Suffolk Council Election on 4th May 2023..

2. Apologies for Absence:

Were received from Parish Councillor, Mr P Gillott, Suffolk County Councillor, Mr M Ladd and East Suffolk Councillor, Mr M Scrancher, who was attending Councillor Induction training.

All apologies were accepted and approved

3. Chair and Vice-Chair:

At the Parish Council meeting on 3rd May it was agreed that, to May 2024, the Chair of the Parish Council would be Mr P Gillott and the Vice-chair, Mrs M Boon.

4. Electoral Forms and Returns:

All Parish Councillors have completed, and returned, their 'Return of Election Expenses' forms, as required. All Parish Councillors have signed a Declaration of Acceptance of Office and were reminded to update their on-line Register of Interest.

5. AGM – 9th MAY 2022:

It was proposed by Miss R Moffat, and seconded by Mr R Dexter, that the Minutes of the AGM held on Monday 9th May 2022 were a true record of the proceedings.

They were then signed by Mrs M Boon and Mr D Ward.

6. Report from the Parish Clerk:

The Parish Council has met six times since the last AGM and for a further six times to consider sixteen Planning Applications as a formal Consultee.

The Parish Council also supported the Carlton Colville Neighbourhood Plan which is available for Public Consultation from 10th May to 21st June 2023.

Ten requests have been sent to Suffolk County Highways to address hedge cutting, overgrown footpaths, road signage and pothole issues.

Several incidents of fly-tipping have also been recorded and addressed by East Suffolk Norse.

More recently, we have received comments about the lack of maintenance of the roads, verges and public spaces on the Industrial Estate. Discussions are on-going with East Suffolk Council to address and, hopefully, resolve these issues.

Repairs and redecoration of the bus shelter have been completed and assistance is being considered for the replacement / repair of the Village Hall.

Signed.....ChairmanClerk Date.....

7. Annual Accounts:

The audited Accounts for 2022 – 2023 were approved at the meeting on 3rd May 2023 and are displayed on the Parish Council website.

8. Annual Returns

The AGAR Certificate of Exemption 2022 – 2023 was signed at the meeting on 3rd May and has been returned to the External Auditor, PKF Littlejohn LLP, 15, Westferry Circus, LONDON E14 4HD, as required. All other AGAR Annual Returns were also signed at that meeting and are displayed on the Parish Council website.

The period for the Exercise of Public Rights will be from 29th June to 31st July 2023.

9. Date of Next Meeting:

A provisional date the next AGM was agreed as Monday 6th May 2024.