

GISLEHAM PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the meeting held at The Village Hall, Gisleham on Monday 9th March 2020 at 7.30 pm

The Chairman opened the meeting promptly at 7.30pm

Present: Parish Councillors: Mr P Gillott (Chair) Mr B Collen, Mr R Dexter, Mr I Gilbert, Mr M Lanham and Miss R Moffatt

In attendance: District Councillor: Mr C Rivett, County Councillor Mr M Ladd, Mr D Ward (Parish Clerk) and one Parishioner

56 Apologies for absence.

Mrs M Boon and District Councillor Ms J Ceresa

57. Declarations of pecuniary or other interest relevant to items on the agenda.

No interests declared.

58. Minutes of the Council meeting held on 6th January 2020, and Planning meeting held on 12th February 2020

It was proposed by Mr I Gilbert, and seconded by Mr B Collen, that the Minutes, that were presented, were a true record of the proceedings and they were then signed by the Chair and Clerk.

59. Report from Suffolk County Councillor

Councillor M Ladd reported that work was progressing well on the Car park contract at Carlton Colville Primary school.

The County Council had met on 19th February and agreed the budgets for 2020/2021

Both the Council Tax and Social Care Allowances have been set at 2%.

£500,000 has been set aside within the Highways Infrastructure budget for remarking all school entrances.

There is £3m available in 2020 for specific Revenue and Capital projects.

£9.5m has been allocated to change 60% of the street lights to LED.

Suffolk County Council has plans to be 'Carbon Neutral' by 2030

60. Report from East Suffolk Councillors:

Councillor C Rivett:

The Suffolk Waste Partnership will soon be promoting an advertising campaign to 'Bring your own container' to help with recycling.

The Lowestoft 'Third Crossing' is still awaiting Minister approval.

61. Questions from Parishioners:

The Parishioner asked whether Councillors were aware of the damage that had occurred to the Black Street bus shelter on Saturday 7th March.

The incident has been reported to the Police. The rainwater goods were removed by youths.

A Dashcam recorded the incident, which has been passed to the Police. It is expected they will take witness statements. Cllr Gilbert will inspect the shelter to ensure the structure is safe.

Signed.....ChairmanClerk Date.....

- 62. To note correspondence sent, or received, since the last meeting:**
- 62.01 Locality grant:**
To confirm that the Monitoring Form has been returned in respect of the Grounds' Maintenance Grant received for Holy Trinity Church.
 - 62.02 SALC Planning Questionnaire:**
To confirm that the Chairman completed, and returned the survey questionnaire.
 - 62.03 Southern Parishes Group:**
To confirm that the next Group meeting is on Wednesday 18th March at Marram Green, Hall Road, Kessingland at 9.00am.
 - 62.04 East Suffolk Council:**
The council has arranged a Planning Forum at the Riverside offices on Wednesday 18th March at 11.30am.
 - 62.05 Carlton Colville Neighbourhood Steering Group:**
The next meeting is on Monday 30th March at 10am, and a further meeting is planned for Monday 27th April at 11.30am, both at the Town Council office.
 - 62.06 Tree Planting:**
Receipt of details from East Suffolk advising of their plans to encourage Town Councils, Parish Councils and local Communities to plant trees locally in the fight against climate change.
 - 62.07 SALC Networking Forum:**
To confirm that the Clerk will attend the Clerk's Information and Networking Forum at Marram Green, Kessingland at 9.30am on Wednesday 13th May
- 63. Matters for Discussion:**
- 63.01 Carlton Colville Neighbourhood Plan Update:**
The last meeting was held at the Carlton Colville Town Council offices on 17th February. The amended Plan was discussed and circulated. Agreed that 'objectives', under each of the headings in the Plan, should now be agreed, in order to shape the Policies. Agreed that the next steps are to agree a project plan, update the Community, organize a tree audit and scrutinise the public survey responses. The next meeting is planned for Monday 27th April at 11.30am when Chris Bowden from Navigus Planning will also attend.
 - 63.02 Access to the Gateway Retail Park:**
The Management Company have removed the two lower panels on the entry totem which has significantly improved the visibility for drivers leaving the car park.
 - 63.03 Gisleham Industrial Estate:**
Concerns have been raised about the return of unsociable car movement in the Homebase/Pizza Hut car park during evenings. The Clerk to contact the Police. Also the caravan 'illegally' parked on the highway verge in the slip road, opposite Elizabeth Terrace, leading to the A12 roundabout. The Clerk to contact County Highways.
 - 63.04 CIL payment receipts and expenditure:**
These are distributed by East Suffolk in April and October. We receive 15% of the money paid, and are required to spend it within 5 years. To date we have received £6,441.20 and spent £2,401.14 on a village sign, dog waste bins and improvements to the Village Hall.
 - 63.05 Dam Lane Fishing Lake:**
We have been advised that the Refusal of Planning Permission was upheld at Appeal. The Clerk to contact East Suffolk, and The Environment Agency to check how the reinstatement will be addressed.
 - 63.06** Oulton Broad Parish Councillor will attend the Place Board meetings on behalf of Oulton Broad, Carlton Colville, Gisleham and Corton to discuss Town Investment Plan spending.

Signed.....ChairmanClerk Date.....

64. Finance:

64.01 Gisleham Village Hall:

Councillors confirmed approval of payments for electrical works to upgrade facilities in the Village Hall kitchen and replacing the lighting in the Book Exchange in Black Street.

64.02 Stationery and Internet security:

Councillors confirmed approval of payments for office stationery and internet security

64.03 Parish website:

Councillors confirmed approval of the annual payment for the Parish Website.

64.04 Hire of Village Hall:

Councillors approved payment for the hire of the Village Hall for the meetings on 12th February and 9th March 2020.

64.05 Clerk's Salary:

Councillors approved the quarterly payment of the Clerk's salary and HMRC payment.

64.06 To approve the following payments:

- a) Electrical work in Village Hall an Book Exchange (Cheque No 100484 - £ 987.08)
- b) Stationery and Internet security (Cheque No 100485 - £ 54.99)
- c) Community Action Suffolk website (Cheque No 100486 - £ 60.00}
- d) Village Hall Trustees, hire of hall 12/02/20 (Cheque No 100487 - £ 6.00)
- e) Village Hall Trustees, hire of hall 09/03/20 (Cheque No 100488 - £ 12.00)
- f) Quarterly payment salary to Clerk (Cheque No 100489 - £ 527.88)
- g) Payment to HMRC (Cheque No 100490 - £ 122.80)

64.07 Bank Balances:

The Clerk provided updates on both the Community, and Savings, accounts

65. Planning: To consider, and determine the following Planning Applications

65.01 DC/20/0715/FUL

Proposal – Dormer window to replace rooflight to master bedroom and minor plan amendments to previous Approval DC/19/3397/FUL

Location – Cregneish, Rushmere Road, Gisleham

Members discussed the amendments and considered them an improvement to the original proposal. Accordingly they recommend **APPROVAL**.

65.02 DC/20/0926/FUL

Proposal – Construction of a two storey rear extension, single storey rear extension, side loft dormer

Location – Heathdene, Gisleham Road, Gisleham

Members discussed the Application and were concerned about overlooking from the side bedroom. Unable to agree, it was decided to arrange a site visit and delegate the decision to those visiting.

The site meeting took place on Friday 13th March, during which the Applicant offered to amend the drawings and replace the bedroom window with a roof window, thereby eliminating the overlooking. On the basis of receipt of amended drawings the Committee recommends **APPROVAL**.

66 Date of Next Meeting:

To note that the next meeting of the Parish Council is the AGM, at 7pm on Monday 11th May, followed by a Council meeting at 7.30pm.

Signed.....ChairmanClerk Date.....