

GISLEHAM PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held at The Village Hall, Gisleham on
Monday 7th January 2019 at 7.30 pm

Present: Mr G Hunt (Chair), Mrs M Boon, Mr B Collen, Mr I Gilbert, Mrs S Gilbert, Mr P Gillott and Miss R Moffatt.
In attendance: Mr D Ward (Parish Clerk), Cllrs. P Light and A Robertson (Carlton Colville Town Council), Tree Warden - J Peak and one parishioner.

The Chair welcomed those present.

1. Apologies for absence.

Were received from, County Councillor M Ladd and District Councillor B Provan.

2. Declarations of pecuniary or other interest relevant to items on the agenda.

No interests declared.

3. Minutes of the Council Meeting held on 5th November and Planning Meeting on 17th December 2018.

It was proposed by Miss R Moffatt, and seconded by Mrs M Boon, that the Minutes that were presented for both meetings, were a true record of the proceedings and they were duly signed by the Chair and Clerk.

4. Matters Arising.

Thanks were extended to Mr Collen for trimming the hedge on Black Street, following the last meeting.

Miss Moffatt reported having attended the Boundary meeting with representatives of Carlton Colville Town Council and Mutford Parish Council.

The Tree Warden advised that he will attend a meeting of the Tree Warden Group at Woodbridge in February.

5. To receive report from County Councillor.

Having sent apologies for the meeting, updates regarding outstanding Highways issues were unavailable, these are:

1. Relocation of the 'Gisleham' sign from Gisleham Road to Snab Hill.

2. Pedestrian crossing on A12 at Pontins Holiday Centre.

3. Refixing footpath sign on Black Street.

3. Flooding outside Church Farm on Gisleham Road.

The Clerk advised that he has had several discussions with County Highways and that they will make further site visits to locate, and assess, the problem.

6. To receive report from District Councillor.

Nothing received.

7. To receive questions from Parishioners regarding Matters for Discussion.

A question was raised about the recent fly tipping that has occurred on the field on the South side of the entrance to the Traveller's site in Kessingland., particular concern about the horses that are grazing this field. Agreed concerns should be reported by the Clerk.

8. Matters Discussed:

- 1. May Elections:** - Waveney District Council Electoral Services have advised that estimated costs for a Gisleham Parish Council election are £1220. In the event that this is uncontested, charges will be limited to administrative costs only.

Signed.....ChairmanClerkDate.....

2. **Parish Precept:** - The Precept payment received this year was £1,495.56. The Clerk tabled details of the Parish current annual expenditure at £3,100. This figure includes Clerk salary, stationery, insurance and annual subscriptions. It does NOT include cost of elections or other, non-regular, expenditure. In previous years, considerations included the balance of the Community account. This now stands at £4,600. After considerable discussion, Mrs M Boon proposed that the Precept be set at £3,000 for 2019 – 2020. This was seconded by Miss R Moffatt and agreed by all.
3. **Morrisons Notice Board** – The Store has advised that the Notice Board has not been found. The Clerk was asked to write to Morrisons in the hope that they will offer a replacement, and advise a suitable location for its position, now that the alterations have been completed.
4. **Fly Tipping:** -Councillors continue to be concerned about the increasing incidents of fly-tipping in the Parish. The recent discovery of cannabis root stock, dumped in ditches, was reported both to the Police and Waveney Norse.

9. Clerk's Recent correspondence

1. Rosedale Patient Group are offering to organize a 'Heartstart' CPR course for Gisleham residents, paid for by Suffolk County Councillor Michael Ladd. Clerk to put poster on Notice boards to gauge interest.
2. Request from Carlton Colville Town Council that, in preparing their Neighbourhood Plan, the whole of the proposed development be included, although half of it is within Gisleham Parish boundary. This would ensure that all agreed policies would cover the whole site. Councillors agreed, in principle, to this request, subject to continued discussion and input, prior to completion of the Plan proposals.
3. Suggestion that a 'Central Group' of Parish Councils be formed to discuss issues and share ideas as the new District Council is formed and moves forward. A provisional date for the first meeting, to be held at Carlton Colville Town Council offices, is Wednesday 27th February at a time to be agreed. Councillors agreed to attend at whatever time decided.
4. A newsletter from Inspector Liz Casey, Police Safer Neighbourhood Team
5. Invitation to attend the Annual Town and Parish Budget Review Meeting at 6pm on Tuesday 8th January at Waveney District Council's offices
6. Invitation to attend Waveney Town and Parish Council' Forum from 9.15am – 1.15pm on Friday 25th January at Hamilton House, Battery Green Road, Lowestoft.
7. Invitation to attend the First Meeting of the Sunrise Coast Heritage Guild. On Thursday 7th February at 1.00pm at Hamilton House, Battery Green Road, Lowestoft.

10. Finance:

To approve the following payments:

1. **Hire of Meeting Room:** Receipt of Invoice from Gisleham Parish Room Trustees for hire of room for Council meeting in the sum of £12.00.
2. **Office Administration:** For October, November and December
3. **H M Revenue and Customs:** PAYE submission

Hire of Village Hall for meeting – 07.01.19	Cheque 100453	£ 12.00
Office administration – October, November, December	Cheque 100454	£ 487.06
HMRC	Cheque 100455	£ 112.80

Councillors approved the payments and issued the cheques.

The Clerk provided details of the accounts to date, together with Bank Statements.

11. Planning:

No Planning Applications have been received for consideration

13. Gisleham Parish Council: The next meeting will be on Monday 4th March 2019 at 7.30 pm.

Signed.....ChairmanClerk Date.....