

GISLEHAM PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held at The Village Hall, Gisleham on
Monday 8th May 2017 at 7.50 pm

(Subject to amendment until signed by Chairman at the next meeting)

Present: Mr G Hunt (Chairman), Mr P Gillott, Miss R Moffatt, Mrs M Boon, Mr B Collen, Mr I Gilbert & Mrs S Gilbert

In attendance: Mrs C Petersen (Parish Clerk), Nil parishioners

The Chairman welcomed those present.

1. To receive and accept apologies for absence.

Apologies received from Mr M Ladd and a parishioner.

2. To sign as a correct record the minutes of the Meeting of the Council held on 6th March 2017.

The Minutes having been circulated were taken as read and confirmed as a true record. Clerk to contact Lesley at Holy Trinity Church regarding item 11 on minutes with reference to receiving an update on the deep ruts in the grass outside the Church gates. Proposed by Mrs S Gilbert and seconded by Miss M Boon. A copy of the minutes was signed by the Chairman.

3. To receive declarations of interest relevant to items on this agenda.

Declaration of any pecuniary or other interest with regard to items on the agenda and requests for dispensations.

No pecuniary interest was declared.

4. Public participation session.

No public present.

5. To receive reports from:

County Councillor

No report as County Councillor not present.

6. To receive presentation from Ms J McCallum, Community Development Officer at Waveney District Council regarding the next steps in setting up a Village Review.

Presentation had been given earlier in AGM part of meeting.

7. Clerk's Report

All satisfied with Clerk's Report.

8. To confirm WDC Statutory Notification of intention to make Public Space Protection orders – Anti-social Behaviour, Crime and Policing Act 2014 – Dogs in Children's Play areas, Dogs on leads – Waveney general, Dog Fouling.

Clerk advised about these policies and that further detailed information can be provided if necessary.

FINANCIAL

9. To note the current financial situation. Appendix 1.

Clerk circulated copies of Bank Reconciliation as at 8th May 2017.

10. To authorise any requests for payment. Appendix 2.

Signed.....ChairmanClerk Date.....

The following cheques were approved for payment:-

Gisleham Parish Room Trustees Cheque 100413 £72.00

Mrs C Petersen (March & April) Cheque 100414 £312.16

Mr C Punt Cheque 100415 £30.00

11. To receive update on Transparency Fund application.

Clerk advised that on 4th May 2017 an amount of £1154.59 had been received from Transparency Fund to enable Gisleham to comply with Transparency Code. Clerk to visit Cloud Computers in Oulton Broad to see what laptops and scanners they had to offer. Mrs S Gilbert to contact them to see if they would take a cheque payment.

PLANNING

12. To receive update on planning application DC/17/0757/FUL Solar Farm, Brickwork Lane, Gisleham

Planning application granted.

13. To receive update on planning application DC/17/0990/FUL Morrisons, 18 Tower Road, Gisleham

Planning application granted. Clerk to write to Store Manager regarding the safe removal of noticeboard during alteration work and to also suggest arranging a meeting with them to consider a suitable new location for the noticeboard.

Clerk to contact WDC to see if there are any updates on the development of the Zephyr site.

ADMINISTRATION

14. To confirm contact details for Councillors and Parishioners.

Clerk circulated a form for Councillors and Parishioners to complete with their up to date contact details.

15. Councillors Forum. To request items to be placed on the Agenda for the next Parish Council meeting.

A Councillor advised that a flagstone by the Book Exchange had fallen down – it was thought to have been done by children. Mr Gilbert agreed to take a look and fix it and he also agreed to look at the door handle and see if it would be possible to attach a “d” handle so that the door would be easier to open. Clerk to write a letter of thanks to Richard for his brilliant job at cutting the grass by the verge and the bus shelter.

Mr P Gillott and Mr I Gilbert to carry out risk assessment shortly.

Clerk to contact Highways regarding the pot holes to the school.

16. To confirm meeting on 1st June 2017 at 7.30 pm at Village Hall, Gisleham to receive a talk from The Project Manager Jon Barnard at Suffolk County Council regarding Lake Lothing Third Crossing.

17. To confirm the date of the next meeting of Gisleham Parish Council – 3rd July 2017 at 7.30 pm.

There being no further business the meeting finished at 8.30 pm.

Signed.....ChairmanClerk Date.....