

GISLEHAM PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the meeting held at The Village Hall, Gisleham on Monday 6th January 2020 at 7.30 pm

The Chairman opened the meeting promptly at 7.30pm

Present: Parish Councillors: Mr P Gillott (Chair) Mrs M Boon, Mr B Collen, Mr R Dexter, Mr I Gilbert, Mr M Lanham and Miss R Moffatt

In attendance: District Councillors: Ms J Ceresa and Mr C Rivett, County Councillor Mr M Ladd, Mr D Ward (Parish Clerk) and one Parishioner

45. Apologies for absence.

There were no absentees

46. Declarations of pecuniary or other interest relevant to items on the agenda.

No interests declared.

47. Minutes of the Council meeting held on 11th November 2019, and the Planning meeting held on 4th December 2019:

It was proposed by Miss R Moffatt, and seconded by Mr R Dexter, that the Minutes, that were presented, were a true record of both proceedings. These were then signed by the Chair and Clerk.

48. Report from Suffolk County Councillor

Councillor M Ladd reported that work had commenced on the Car park contract at Carlton Colville Primary school.

The Traffic Order for parking restrictions on Gisleham Road, between Carlton Colville Primary school and Rushmere Road, have been published. It is expected they will not be in force until the car parks works are completed.

The County Council will meet on 7th January to agree budgets for the coming year.

There has been a response to Peter Aldous MP writing to Anglian Water regarding the Black Street Pumping Station. The Clerk received a call from Anglian Water on Christmas Eve, Engineers subsequently spoke to Councillor Dexter and have visited site.

49. Report from East Suffolk Councillors:

Councillor J Ceresa:

A multi-agency meeting has been convened to review the status of the 'rough sleeper' on the Pizza Hut roundabout. ESC Officers had been able to engage with the man and last Friday he agreed to accept housing accommodation. His accumulated belongings have been put into store.

Councillor C Rivett:

The Mutford Neighbourhood Plan was approved by Full Council on 16th December 2019.

Confirmation that 'Matters Arising' and 'Any Other Business' are correctly omitted from our own Minutes. Councillors with specific motions should contact the Clerk, prior to a meeting, so that items can be added to the Agenda.

50. Questions from Parishioners:

There were no questions raised in relation to items on the Agenda. The Parishioner had attended specifically for the Planning item and the end of the meeting

Signed.....ChairmanClerk Date.....

51. **Matters for Discussion:**
- 51.01 **Carlton Colville Neighbourhood Plan:**
There was a Planning workshop in December when Aecom, the Planning Consultants, led Members through a 'high level' design code which will be issued in early 2020, and which included preliminary general block locations and discussions about hard, and soft, landscaping.
 - 51.02 **Suffolk Community Partnerships:**
The next round of meetings will be in 'The Hub', The Street, Carlton Colville at 10am on Wednesday 19th February.
 - 51.03 **Southern Parishes Group:**
The meeting with Peter Aldous MP, to discuss issues regarding the Beccles Road and Barnby bends, has been rearranged for 2.00pm on Friday 31st January at 2.00pm at 'The Hub', The Street, Carlton Colville
 - 51.04 **Gateway Retail Park:**
County Highways are reviewing the report about the Totem advertising column, prepared by the Contractor, and will decide whether its location, and the resulting safety issues, need addressing.
 - 51.04 **Carlton Colville Primary school car park:**
Notice that work has commenced on this Contract was confirmed by the County Councillor

52. **Correspondence Received Since the Last Meeting:**

- 52.01 **Suffolk Association of Local Councils:**
The Agenda was circulated for the East Suffolk Area Forum at Darsham Village Hall at 7.00pm on Thursday 23rd January.
- 52.02 **District Councillor Locality Grant:**
Confirmation received of approval of a grant towards the ground's maintenance of Holy Trinity church. On-going requirement to complete a 'Monitoring Form' to confirm the outcome of the grant.
- 52.03 **Improvement works to the Village Hall:**
The clerk confirmed receipt of competitive quotations to undertake the agreed electrical improvements to the kitchen in the Village Hall and that, as previously agreed, the lowest Tender had been accepted. The work included provision of new cooker, installation of an extract fan and improvements to the lighting. The work is currently in progress.
- 52.04 **East Suffolk Council Budget and Strategic Review meeting:**
This will take place at East Suffolk Council offices, 4, Canning Road, Lowestoft on Monday 13th January at 6.00pm
- 52.05 **SALC Planning survey:**
The Chairman, and Clerk, will complete the on-line survey by 31st January, as requested. They will also attend the Planning Forum, at East Suffolk Council offices, on Monday 27th January.

53. **Finance:**

- 53.01 **Gisleham Village Hall:**
To receive invoices from the Village hall Trustees for the hire of the hall for this meeting and the Planning meeting on 4th December 2019
- 53.02 **Precept 2020/2021:**
After some discussion, it was unanimously agreed to increase the precept for 2020-2021 by £400 to £3,500, to ensure all outgoings for that period are covered. East Suffolk Council to be notified accordingly

Signed.....ChairmanClerk Date.....

53.03 Village Hall Improvement work:

Councillors confirmed agreement to accept the quotation from Gilbert Electrical and Security Ltd

53.04 SALC Subscription:

To confirm approval of an initial payment of £80.29 for period to end March 2020.

53.05 To approve the following payments:

- a) SALC subscriptions to end March 2020 (Cheque No 100479 - £ 80.29)
- b) Chriscott Limited – new oven for Village Hall (Cheque No 100480 - £ 390.00)
- c) Quarterly salary payment to Clerk (Cheque No 100481 - £ 527.68}
- d) Payment to HMRC (Cheque No 100482 - £ 123.00)
- e) Gisleham Village Hall Trustees - Hire of Room (Cheque No 100483 - £ 18.00)

And note the following receipts:

- a) Interest payment to Savings account £ 3.69
- b) Councillor Craig Rivett – Locality grant £ 500.00

The Clerk provided updates on both the Community, and Savings, accounts

54. Planning:

54.01 DC/19/4893/FUL

Proposal – Demolition of existing Garage and construction of 7 No detached bungalows with garages, access road and associated hard and soft landscaping.

Location – Carlton Motors, Rushmere Road, Gisleham NR33 8DB

Members listened to the comments from the Parishioner present, the occupier of Jozanda, the neighbouring property to the Southern boundary of the proposed development, and fully support everything included in her response to East Suffolk Council.

In addition Members raised the following issues:

- a) Sight Lines – the sight lines to the junction of the access road with Rushmere Road appear to be obstructed with a large group of Cupressus to the front of Jozanda. Whilst this road is restricted to 30mph, the limit is just to the South of the site and it is expected that vehicles approaching this junction may still be travelling in excess of 30mph. What provision is there to ensure the vision splay is achieved, and maintained?
- b) Garden Sizes – Does ‘Planning’ require a minimum size /area of rear garden. These appear to be very small.
- c) It was very difficult to read the drawings, but concerns were raised about the condition, and responsibility for replacement, of the perimeter boundary treatments.
- d) There was general concern about the local parking arrangements, particularly in relation to the Primary school. It is acknowledged that the current construction of a new car park at the school may help the situation but questions were raised as to whether parking restrictions could be placed on the road, at the outset?
- e) Given the size of the dwellings, and the plot sizes, is it possible to impose conditions, on any Planning Consent, that will restrict loft extensions? Any future applications to enlarge the properties would then be impeded and the need to identify additional parking eliminated.

Members considered the Application and, subject to further consideration, by the Committee, of the above issues, in principle, recommended **APPROVAL**

55. Date of Next Meeting:

To note that the next Parish meeting will be held at The Hut on Monday 9th March at 7.30pm

Signed.....ChairmanClerk Date.....