

GISLEHAM PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held at The Village Hall, Gisleham on
Monday 4th September 2017 at 7.30 pm

(Subject to amendment until signed by the Chairman at the next meeting)

Present: Mr G Hunt (Chairman), Mr P Gillott, Mr B Collen, Mr I Gilbert, Mrs M Boon
In attendance: Mr J Barnard (Lake Lothing Third Crossing), Mr W Hoskins-Davies (Lake Lothing
Third Crossing), Mrs C Petersen (Parish Clerk) and two parishioners.

The Chairman welcomed those present.

1. To receive and accept apologies for absence.

Apologies received from Miss R Moffatt and Mrs S Gilbert.

2. To sign as a correct record the minutes of the Meeting of the Council held on 3rd July 2017.

Proposed by Mr I Gilbert and seconded by Mr P Gillott. A copy of the minutes was signed by the Chairman.

3. To receive declarations of interest relevant to items on this agenda.

Declaration of any pecuniary or other interest with regard to items on the agenda and requests for dispensations.

No pecuniary interest was declared.

4. Public participation session.

None.

5. To receive a presentation from a representative of Lake Lothing Third Crossing.

A very informative presentation was given by Mr J Barnard. The public consultation runs from 4th September 2017 to 16th October 2017. Councillors and resident's questions were answered in detail. The proposed project was clearly explained. Local consultation event locations were advised and all were encouraged to attend and also complete the questionnaires. Following the formal public consultation, a report will be prepared on the consultation. The Planning Inspectorate will examine the application and make a recommendation to the Secretary of State for Transport, who will decide on whether or not the project will go ahead. Currently intend to make application for development consent in early 2018.

Mr P Gillott left at 8.20pm.

Representatives of Lake Lothing Third Crossing left at 8.45pm.

6. To finalise details with Ms J McCallum, Community Development Officer, regarding Village Review on 9th September 2017.

Ms J McCallum gave a brief run through of format for Village Review. Agreed she would arrange for a press release. Clerk to forward onto Ms J McCallum any receipts and expenses for holding Village Review. Ms J McCallum left at 8.55pm.

7. To receive reports from:

County Councillor

Cllr M Ladd not present therefore no report available.

8. To receive Clerk's Report

Clerk to forward name of new manager at Morrisons to Chairman so that the location of noticeboard can be sorted. A review of format for planning meetings was discussed. It was

Signed.....ChairmanClerk Date.....

agreed to provisionally book Village Hall for the months when no Parish Meeting is held.
Clerk to find out cost and cancellation time scales.

Councillors satisfied with Clerk's Report.

9. To receive an update from attendees at Waveney Local Plan consultation event held at Riverside on 27th July 2017.

The two attendees were not present so update will be carried forward to next meeting.

10. To receive information on Dangerous Dog Act.

Clerk had been in contact with Lowestoft Police after a few residents had complained about an attack by an Alsatian dog that lives in Gisleham. The advice of the Police is to report any further attacks so that they can be logged. The most recent incident was processed by way of a Dog Incident Form which means the owner of the dog has signed the form to agree to certain conditions, in this case, to ensure the garden is secure and enclosed with suitable fencing to prevent the dog escaping in the future. A Councillor agreed to keep an eye on the situation.

11. To consider warning sign near Grange Farm Cottage, Gisleham.

A resident via email had reported that another car had landed up in the ditch and asked about the possibility of a warning sign. Various options were discussed – fluorescent sign, reposition sign, slow on road and give way lines. Clerk to contact Mark Kerridge.

12. To consider attendance at Police Locality meeting on Thursday 21st September 2017 at 7.00pm at Carlton Colville Centre.

Clerk to resend email regarding Police SNT Newsletter for September 2017. Decision of attendees at Police Locality meeting to be decided at Village Review on Saturday 9th September 2017.

A Councillor reported that there have been more break-ins and that there is more crime.

FINANCIAL

13. To note the current financial situation. Appendix 5.

14. To authorise any requests for payment. Appendix 6.

Cheques approved however not enough signatories were present to sign them.

PLANNING

15. To receive update on planning application DC/17/0786/FUL Land at Dam Lane

Clerk had contacted Mr R Amor at WDC. The applicant has been given more time to submit the information required for the Flood Risk Assessment.

To receive update on planning application DC/17/2538/VOC Land at Tower Road, Gisleham

Planning application granted.

To receive update on planning application DC/17/2539/ADI Land at Tower Road, Gisleham

Planning application refused. The proposed 10m high totem sign fronting London Road would, by virtue of its height, size and conspicuous siting adjacent to the main southern entrance to Lowestoft, be an overbearing and intrusive feature in the landscape and detrimental to the appearance and amenity of the locality.

Clerk had very recently received an amendment to planning application DC/17/2574/FUL Construction of pair semi detached bungalows Sunnyways, London Road, Gisleham. A separate planning meeting will be arranged to discuss the amended plans.

ADMINISTRATION

16. To receive any administration since preparation of Clerk's report.

Clerk had received an email from Carlton Colville Town Council requesting a meeting with Gisleham Parish Council to discuss Waveney Local Plan. Attendees to be decided on at Village Review on Saturday 9th September 2017.

17. Councillors Forum. To request items to be placed on the agenda for the next Parish Council meeting.

No requests were received.

18. Contract of Employment for Clerk.

Chairman answered a few questions that Clerk had raised regarding her outstanding contract of employment. It was confirmed that work at British Heart Foundation was ok, salary would be at the rate according to NJC scales from September 2017, mileage could not be claimed for attending parish meetings or planning meetings, an expense form would be provided, home office allowance would be paid at the rate of £12 per month and back-dated to September 2016 and that holidays could only be taken on bank holidays. Chairman asked for agreement from Clerk however a Councillor suggested that Clerk be given time to think. Clerk agreed to give her response at Village Review.

19. To confirm the date of the next meeting of Gisleham Parish Council – 6th November 2017 at 7.30 pm.

There being no further business the meeting finished at 9.30 pm.