

GISLEHAM PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the meeting held at The Village Hall, Gisleham on Wednesday 3rd May 2023.

Council Chairman, Philip Gillott, opened the meeting at 7.00pm and welcomed Bruce Proven, Chair of the Gisleham Parish Room Trustees, and two Parishioners.

Present: Parish Councillors: Mr R Dexter, Mr P Gillott (Chair),
Mr M Lanham, Miss R Moffatt and Mrs L Spendlove

In attendance; Mr B Proven, Chair, Gisleham Parish Room Trustees
Two Parishioners
Mr D Ward (Parish Clerk)

01. Apologies for absence: were received from Parish Councillor, Mrs M Boon, Suffolk County Councillor, Mr M Ladd and District Councillor Mr. C Rivett. Parish Councillor Mr B Collen was unable to attend, all absences were accepted.

02. Declarations of pecuniary or other interest relevant to items on the agenda.

No declarations were received.

03. Minutes of Previous Meetings:

It was proposed by Miss R Moffatt and seconded by Mr R Dexter, that the Minutes of the Parish Council meeting held on 6th March 2023 were a true record of the proceedings. This was confirmed by all and they were then signed by the Chair and Clerk.

04. Report from Suffolk County Councillor:

No report available

05. Report from East Suffolk Councillor:

No report available

06. Questions from Parishioners:

Mr Sutherland, the owner of a unit in Cooke Close, had attended the meeting to present concerns about the deteriorating conditions of the roads, and general maintenance, of the Gisleham Industrial estate. Councillors agreed to contact East Suffolk Council to arrange a site meeting to discuss the situation.

Mr Dougherty had attended the meeting to report the deterioration of play equipment adjacent to the vacant Community Centre on The Dales estate. He was advised that his concerns should be addressed to East Suffolk Council who, it is believed, is responsible for the Community Centre and the play area, and to request details of their maintenance schedules and reports.

Concerns have been received about the deterioration of the surface of Sandy Lane. The Clerk was asked to contact the owners to request regrading to a level surface to remove the deep ruts and potholes that are becoming a serious Health and Safety concern.

Concerns were received about the deterioration of Gisleham Road, opposite Well Cottage. The Clerk to issue a report to Suffolk County Highways

Signed.....ChairmanClerk Date.....

07. Finance:

- a) The Clerk advised Councillors of recent receipts and expenditure, and the current balances.
- b) The Chair and Clerk signed the Annual CIL Return, 2022-2023, which will be sent to East Suffolk Council, and displayed on the Website.
- c) The accounts for 2022-2023 have been Audited and will be displayed on the Website
- d) The Annual Governance and Accountability Returns, including the Certificate of Exemption, for 2022-2023, have been completed and signed, and will be displayed on the Website.

08. Coronation Celebrations:

- a) Mr B Provan reported that the Hut Committee have organised a Tea Party, to celebrate the Coronation of King Charles III, on the lawn at The Hut on Sunday 7th May from 1pm, Councillors had agreed to offer support, and presented a cheque for £200 towards the event.
- b) Councillors requested that the Hut Committee seek Professional advise to address the issues raised by the recent Structural Report of the condition of The Hut, and obtain a quotation for fees to provide a Feasibility Study and proposals to address the issues raised.

09. Local Elections:

- a) The Parish Council Election, planned for 4th May, was uncontested, and all existing Councillors were re-elected.
- b) Mr P Gillott was elected Chair, and Mrs M Boon, Vice Chair, for the period to May 2024
- c) Councillors agreed dates for meetings for the remainder of 2023 as follows:
AGM – Thursday 11th May
Council Meetings – 17th July, 2nd October and 4th December

10. Councillors Forum - Agenda Items for Future Meeting: None requested

11. Date of next Meeting: the **AGM at 7.00pm on Thursday 11th May.**