

GISLEHAM PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held at The Village Hall, Gisleham on
Monday 3rd July 2017 at 7.30 pm

(Subject to amendment until signed by the Chairman at the next meeting)

Present: Mr G Hunt (Chairman), Mr P Gillott, Miss R Moffatt, Mr B Collen, Mr I Gilbert & Mrs S Gilbert

In attendance: Mr M Ladd (Suffolk County Council), Mr J Barnard (Lake Lothing Third Crossing), Mrs C Petersen (Parish Clerk) and two parishioners.

The Chairman welcomed those present.

1. To receive and accept apologies for absence.

Apologies received from Mrs M Boon.

2. To sign as a correct record the minutes of the Meeting of the Council held on 8th May 2017.

Mr I Gilbert was thanked for fixing the retaining wall by the Book Exchange and also for fitting the "D" handle on the Book Exchange door. Mr P Gillott and a parishioner were also thanked for their help with sorting the shelving in the Book Exchange. A Councillor asked how the choice of shop for laptop was decided upon. Clerk advised that three different shop quotes were sourced and that the purchase had been based on the best deal and specifications. Proposed by Mrs S Gilbert and seconded by Miss R Moffatt. A copy of the minutes was signed by the Chairman.

3. To receive declarations of interest relevant to items on this agenda.

Declaration of any pecuniary or other interest with regard to items on the agenda and requests for dispensations.

No pecuniary interest was declared.

4. Public participation session.

A parishioner reported that the footpath from Kessingland underpass to Black Street had become badly overgrown with brambles and angelica. Mr M Ladd agreed to action. A parishioner reported that a hedge in Black Street was overgrown. Clerk to action. A parishioner reported that there was a crack in the road on the corner of Black Street and Snab Hill. It was thought to be dangerous especially for cyclists. Clerk to action.

5. To receive reports from:

County Councillor

Mr M Ladd said that things were settling down after the elections and that he would have more to report on at the next meeting. No further update available regarding the ongoing parking issues at Carlton Colville Primary School.

6. To receive presentation from Mr Jon Barnard, Project Manager Lake Lothing Third Crossing.

Mr J Barnard gave a very informative presentation regarding Lake Lothing Third Crossing, discussed timescales, answered questions and left a plan for Councillors and parishioners. Mr J Barnard to attend the next parish meeting which will be in the 6 week consultation period. Mr J Barnard left at 8.15 pm.

7. Clerk's Report

Signed.....ChairmanClerk Date.....

Clerk advised that there had been an update regarding the Morrisons noticeboard. Morrisons have now decided to re-paint in white paint if Gisleham Parish Council give their permission. Councillors gave their permission. The noticeboard location will be discussed with Morrisons once alterations are completed.

Councillors satisfied with Clerk's Report.

8. To finalise details regarding Village Review on 9th September 2017.

Councillors decided the timings for Village Review would be 10.00 am to 12.00 pm. Refreshments will be provided. Suggestions for wording on signs were given to Clerk. Clerk to arrange for signs and flyers to be made. Clerk to confirm timings with Ms J McCallum and the Village Hall bookings co-ordinator.

9. To decide on attendees at Waveney Local Plan consultation event at Riverside on 27th July 2017 6.00 pm to 7.30 pm.

Agreed that Mr P Gillott and Miss R Moffatt would attend this event. Clerk to confirm their attendance with WDC.

FINANCIAL

10. To note the current financial situation. Appendix 3.

11. To authorise any requests for payment. Appendix 4.

12. To receive update on Transparency Fund account.

13. To consider donation towards grass cutting at Holy Trinity Church, Gisleham.

Councillors agreed to donate £850 towards grass cutting. This is the same figure as the previous year. Proposed Mr I Gilbert and seconded Mr B Collen.

PLANNING

14. To receive update on planning application DC/17/0786/FUL

Clerk advised that there was no further update on this application. At a recent planning meeting, it was agreed for Clerk to contact to Mr Amor, WDC planning department and suggest that a deadline is given to applicants for the necessary documents. Clerk to chase Mr Amor.

Clerk advised that the new development on the Zephyr site will be called Gateway Retail Park. Clerk passed around printout of the shops that have been pre-let and those that are currently under offer.

Clerk handed Mr I Gillott a printed report of traffic assessment for Gateway Retail Park.

15. ADMINISTRATION

Clerk had no extra administration items since preparing Clerk's report.

16. Councillors Forum. To request items to be placed on the Agenda for the next Parish Council meeting.

No requests were received. Miss R Moffatt apologised in advance as she will be unable to attend the meeting on 4th September 2017.

17. To confirm the date of the next meeting of Gisleham Parish Council – 4th September 2017 at 7.30 pm.

There being no further business the meeting finished at 9.10 pm.