

GISLEHAM PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held at The Village Hall, Gisleham on
Monday 1st October 2018 at 7.30 pm

Present: Mr G Hunt (Chairman), Mr P Gillott, Mr B Collen, Mr I Gilbert and Mrs S Gilbert.
In attendance: Mr D Ward (Parish Clerk), County Councillor M Ladd and one parishioner

The Chairman welcomed those present.

1. Apologies for absence.

Were received from Mrs M Boon, Miss R Moffatt and Mr B Provan

2. Declarations of pecuniary or other interest relevant to items on the agenda.

No pecuniary interests declared.

3. Minutes of the Council Meeting held on 2nd July 2018 and the Planning Meeting held on 3rd September 2018

It was proposed by Mr P Gillott, and seconded by Mr I Gilbert, that the Minutes of these meetings, that were presented, were a true record of the proceedings and they were duly signed by the Chair and Clerk.

4. Matters Arising.

The Clerk confirmed that the pitch markings were completed before the summer holidays on the Dale End play area and that confirmation had been received that the cost would be met from the County Councillor M Ladd's Locality Budget.

5. To receive report from County Councillor.

Councillor Ladd was able to respond to some of the outstanding Highways issues but asked that others be referred back to the Highways Department. The Clerk agreed to this.

1. **Church Road potholes and Brickworks Corner road markings.** These are scheduled for completion, with a road closure, on 12 – 16 November 2018.
2. **Hedge on West side of Black Street, boundary of The Paddocks.** This hedge is encroaching on the Highway and needs to be trimmed back. Clerk to refer back.
3. **Flooding outside Church Farm on Gisleham Road.** Some remedial works were carried out but have not alleviated the problem. Concerns that if this is not addressed before the winter there could be serious consequences. Clerk to refer back.
4. **Dislodged footpath sign at the end of Sandy Lane.** Not yet refixed. Clerk to refer back.
5. **Parking problems at Carlton Colville Primary school.** Following an approach to CYP Department, £600,000 has been allocated to providing more off-street parking at the school. M Ladd will forward the programme once it has been agreed. It is expected that the works will be scheduled for the Summer holiday 2019.
6. **Pedestrian crossing to A12 at Pontins Holiday Centre.** There has been considerable correspondence, over several months, regarding this suggestion. Councillor Ladd will be approaching Pontins to discuss various alternative proposals.
7. **Extension of the 30mph restriction on Gisleham Road up to the Church Road, Kessingland roundabout.** Clerk to send plan showing the extent of the proposal. Councillor Ladd will discuss with Highways Department.
8. The Parish Council has been asked if it can help resolve anti-social car 'meets' on the Homebase/Pizza Hut carpark. The Police attended one weekend and were aware of further proposed meetings. A traffic car attended for these, but no cars turned up. The Police are keeping a watching brief in the area. Clerk will respond to the resident. Councillor Ladd is aware, and confirmed Police attendance was correct.
9. Councillor Ladd was advised that fly-tipping in the Parish was still a problem and appeared to have increased following the introduction of charges at the Recycling Centre in Haddenham Road. It is acknowledged that this is not limited to Gisleham. This item will be discussed at next meeting.

Having responded to these issues, Councillor Ladd left the meeting at this point

Signed.....ChairmanClerkDate.....

6. To receive report from District Councillor.

Councillor Provan was unable to attend. There were no outstanding issues

7. To receive questions from Parishioners regarding Matters for Discussion.

The problems with fly tipping were raised by the Parishioner and discussed t at item 5.9. This item will be included on the Agenda for the next meeting on 5th November

8. Matters Discussed:

- 1 **Boundary Changes** – At a recent meeting between Carlton Colville Town Council and Mutford and Gisleham Parish Councils it was agreed to consider what would be expected of the District and County Councillors when the Ward boundaries change in May 2019. A further meeting to discuss this has been arranged for 7.00pm on 8th November at Carlton Colville Town Council office. Councillor Ladd said it has been suggested that Parish and Town Councils will meet together regularly to identify local issues which will then be relayed to the relevant County/District Councillor.
- 2. **Morrisons Notice Board and Post Box** – The Clerk has been in contact with the Store and they are looking for the Notice Board. When located, the Clerk was asked to discuss a possible location for refitting the Board. A post box has been fixed in the foyer of the Store and the Management is waiting for Royal Mail to recommission it and include it in the collection service.

9. Recent correspondence

- 1. Advice from WDC that all Councillors should regularly complete Register of Interest forms. These were issued with a request that they are brought to the next meeting so that the Clerk can forward them to WDC.
- 2. **Land at rear Latymere Close** – In response to an email, the Clerk had advised that there had been no Planning Applications received for development of the land at the rear of Latymere Close.
- 3. **Low cost Crime prevention advice** – Community Action Suffolk are considering providing a low-cost crime prevention service and asked whether Parishes would be interested. Clerk to offer positive response.
- 4. **Tree Wardens** -The East Suffolk Tree Warden group have asked whether we have a tree warden or whether we could find a volunteer who would monitor the health of trees within the Parish, plant new trees and generally encourage others to take an interest in the communities' trees. Clerk to put message on notice boards.
- 5. **East Suffolk Partnership Annual Forum** – Parish Councils are invited to send a representative to this event which is being held at Trinity Park, Felixstowe Road, Bucklesham IP3 8UH from 9.00 am to 1.00pm
- 6. **Suffolk Coast and Heaths Areas of Outstanding Beauty** – An opportunity to join volunteer working parties between October and March.

10. Finance:

- 1. **Parish Council Insurance** – The Clerk has received a renewal notice for the insurance cover provided by Zurich Insurance plc. Renewal premium is £192.63, this could be reduced to £173.37 if agree to commit to a 5-year deal. Councillors agreed to the 5 year option (proposed by S Gilbert and seconded by P Gillott)
- 2. **Hire of Meeting Room** – Receipt of invoice from Gisleham Parish Room Trustees for hire of room for meetings on 3rd September and 1st October in the sum of £18.00.
- 3. **To approve the following payments:**

Parish Insurance – Zurich Insurance plc	Cheque 100447	£ 173.37
Hire of Village Hall for meetings 02.09.18 and 01.10.18	Cheque 100445	£ 18.00
Office Administration – July, August, September	Cheque 100446	£ 487.06
HMRC	Cheque 100444	£ 112.80

Councillors approved the payments and issued the cheques.

Signed.....ChairmanClerk Date.....

4. The Clerk provided details of the accounts to date, for the financial year, together with current Bank statements.

11. Planning:

1. **DC/18/3716/FUL**

Single storey rear extension, Crickets Cottage, Black Street, Gisleham NR33 8EJ

Councillors considered the application and, although there were no dimensions for the extension, and no indication as to materials to be used, had no adverse comments to make and would not object to an approval.

12. Councillors Forum

Councillors agreed to discuss fly tipping at the next meeting

13. Gisleham Parish Council

The next meeting will be on Monday 5th November 2018 at 7.30 pm.

Signed.....ChairmanClerk Date.....