

GISLEHAM PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the meeting held at The Village Hall, Gisleham on Monday 16th September 2019 at 7.30 pm

The Chairman opened the meeting promptly at 7.30pm

Present: Mr P Gillott (Chair) Mr R Dexter, Mr M Lanham, Miss R Moffatt

In attendance: County Councillor, Mr M Ladd and one Parishioner
D Ward (Parish Clerk)

23. Apologies for absence.

Parish Councillors, Mrs M Boon, Mr B Collen, Mr I Gilbert and District Councillors, Mr C Rivett and Ms J Ceresa

24. Declarations of pecuniary or other interest relevant to items on the agenda.

No interests declared.

25. Minutes of the Council meeting held on 8th July 2019:

It was proposed by Mr M Lanham, and seconded by Mr R Dexter, that the Minutes that were presented were a true record of the proceedings.

Minutes of the Planning Committee meeting held on 8th August 2019:

It was proposed by Mr R Dexter, and seconded by Miss R Moffatt, that the Minutes that were presented were a true record of the proceedings.

Both sets of Minutes were duly signed by the Chair and Clerk.

26. Report from Suffolk County Councillor

Councillor M Ladd reported that Suffolk County Council Planning Committee approved the application for the car park at Carlton Colville Primary school on 17th July 2019. Although there had been an objection to the scheme from Sport England, the application was not 'called in' and final approval was issued on 10th September 2019. Some further highways conditions are being addressed. A contractor has been appointed and it is hoped work on the accesses will be carried out during the October school half-term holiday.

The Parish Council had received a letter from a local resident requesting on-road parking restrictions during school periods. Councillor M Ladd has requested the necessary Traffic Order and the situation will be re-assessed when the car park has been completed.

27. Report from East Suffolk Councillors:

Councillor J Ceresa had advised that Community Enabling Budgets are being considered and that workshops will be arranged to consider expenditure priorities.

Councillor C Rivett notified that East Suffolk Council were prepared to support a First Light Festival in 2020, providing further outside funding was secured.

28. Questions from Parishioners:

28.01 The footpath on Snab Hill is becoming overgrown. Could this be cleared? The Clerk will issue request to County Highways.

28.02 The hedge at the front of The Paddocks is overgrown and becoming a hazard.

Signed.....ChairmanClerk Date.....

29. Matters for Discussion:

29.01 Carlton Colville Neighbourhood Plan:

Minutes of the Steering Committee meeting held on Monday 9th September, attended by Miss R Moffatt, were circulated. Next meetings are 23rd September and 21st October, both at 9.30am at the Town Council offices, Hall Road, Carlton Colville.

29.02 Highways Issues:

The Clerk has contacted County Highways and been advised that the new village sign at the bottom of Snab Hill should be installed by end September.

29.03 Provision of Dog Waste Bins in Village:

The dog waste bins have been delivered.

Agreed that one should be located at the end of the footpath at Snab Hill, opposite Black Street junction, and the other at Dale End play area.

29.04 Access to Gateway Retail Park:

Concerns have been expressed about the location of the advertising totem at the entrance to the carpark obscuring visibility on exit.

This is being addressed by East Suffolk Council. One solution may be to remove the lower two panels.

30. Correspondence Received Since the Last Meeting:

30.01 Tour of Highways Depot:

No further information has been received.

30.02 Southern Parishes Group:

The next meeting will be held at the Old Methodist Church building, Shaw Avenue, Carlton Colville, on Friday 8th November at 6.30pm. This will be attended by MP Peter Aldous to discuss local road issues, including Barnby bends, and the Beccles Southern Relief road.

30.03 Suffolk Local History Council:

They are seeking a volunteer to provide an Annual report of village events. Miss R Moffatt has agreed to fill this position.

30.04 Dale End Play Area:

A letter received from a local resident to advise that trees were being damaged by local youths. Response sent to suggest that this be referred to the Police.

30.05 Tree Warden:

A request that the Tree Warden assist Carlton Colville Town Council identify trees in their area.

30.06 Grit Bins:

A request to inspect any grit bins in the area and advise whether refilling is necessary, prior to the winter season.

30.07 Rough Sleepers:

A 'rough sleeper' count has been planned by East Suffolk Council between 5am and 7am on 18th September. Clerk to notify about the person on the roundabout verge South of Pizza Hut, Lowestoft, on the A12.

30.08 Kessingland Parish Church:

An invitation to attend the Service of Induction and Institution of Reverend Mandy Bishop as Rector of the Kessingland Benefice, by the Bishop of Thetford, on Thursday 26th September at 7.00pm at St. Edmunds Church, Church Road, Kessingland.

30.09 Parish Hall:

A request to assist with some improvements within the Parish Hall. Councillors identified the CIL money as being suitable for this expenditure and, after some discussion, agreed to obtain costs for providing a new cooker, installing suitable extract fan and improving the lighting, all within the existing kitchen.

Signed.....ChairmanClerk Date.....

31. Finance:

31.01 Review of Account Signatories:

To confirm that Mr G Hunt be removed from the list.

31.02 Invoices Received:

To note receipt of invoices from Gisleham Parish Hall Trustees for hire of hall for meeting, East Suffolk Council in respect of the uncontested Parish election, Waveney Norse for marking out rounders pitch and quarterly payment of Clerk's salary.

31.03 To approve the following payments:

- a) Gisleham Village Hall Trustees - Hire of Room (Cheque No 100471 - £ 12.00)
- b) East Suffolk Council – Election expenses (Cheque No 100472 - £ 76.19)
- c) Waveney Norse – marking out rounders pitch (Cheque No 100473 - £ 129.00}
- d) D.Ward – Office Administration (Cheque No 100474 - £ 527.88)
- e) HMRC – Income Tax (Cheque No 100475 - £ 123.00)

31.04 To Receive an Update on Bank Balances

The Clerk provided updates on both the Community, and Savings, accounts

32. Planning:

**32.01 DC/19/3397/FUL – Cregneish, Rushmere Road, Gisleham
Proposal – Extension to existing dwelling and internal alterations**

Members considered the Application and recommended **APPROVAL**

33 Date of Next Meeting:

To note that the next Parish meeting will be held at The Hut on Monday 11th November at 7.30pm