

GISLEHAM PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held at The Village Hall, Gisleham on
Monday 14th May 2018 at 7.30 pm

Present: Mr G Hunt (Chairman), Miss R Moffatt, Mr B Collen, Mr I Gilbert and Mrs M Boon
In attendance: Mrs C Petersen (Parish Clerk), two parishioners and WDC Councillor Mr B Provan

The Chairman welcomed those present.

1 To receive and accept apologies for absence.

Mr P Gillott & Mrs S Gilbert

2 To sign as a correct record the minutes of the Meeting of the Council held on 5th March 2018.

There were no issues concerning the minutes.

Proposed by Mrs B Collen and seconded by Mr I Gilbert. A copy of the minutes was signed by the Chairman.

3 To receive declarations of interest relevant to items on the agenda.

Declaration of any pecuniary or other interest with regard to items on the agenda and requests for dispensations.

No pecuniary interests declared.

4 Matters for discussion/approval:

4.1 Waveney Local Plan.

Following the publication of the Waveney Local Plan there has been several meetings concerning policy WLP2.16 Land South of The Street, Carlton Colville/Gisleham a 54.88 hectare site which proposes a comprehensive mixed use site, including 900 new dwellings, retirement community, 2 form entry primary school, country park, allotments, flood mitigation and play space and local shops comprising a convenience store. The first meeting held on 18th April with Carlton Colville Town Council (CCTC). Mr G Hunt, Mr P Gillott and Mrs M Boon attended on behalf of Gisleham Parish Council from this initial meeting it was agreed to strongly contest this proposed development site and contact all relevant government departments and councilors. All present agreed that there are many issues concerning the policy. Mrs M Boon and Miss R Moffatt attended a meeting with CCTC on 11th May where MP Peter Aldous attended. Miss R Moffatt prepared a report of the meeting which is to be circulated to all parish council members. A further meeting was attended by Mrs M Boon and Miss R Moffatt at Riverside Road on the afternoon of 11th May, where the issues of the development were discussed further. WDC are to employ an independent assessor to make a report. At this meeting it was decided that the WDC local plan was not a sound document. Gisleham Parish Council have submitted their comments to pin point the errors in the plan, that result with it not meeting the criteria. Mr G Hunt thanked Mrs M Boon and Miss R Moffatt for attending the meetings on behalf of Gisleham Parish Council.

4.2 Resignation of clerk.

The Chairman reported that discussions had taken place with the Clerk regarding a variance of her hours of work and conditions. As a result the Clerk had tendered her resignation. The detail of the discussions are included in the CONFIDENTIAL attachment.

Signed.....ChairmanClerk Date.....

4.3 GDPR & Data Protection Officers

The folder relating to the new GDPR has been circulated for all parish councillors and returned to the clerk. It was agreed to undertake the new regulations and follow the retention of documents as shown in the guidelines.

4.4 Village Review Report

There has been little development on the issues which were raised by the village review. The only item which has had some correspondence was the one concerning the post box located at the entrance to Morrisons Supermarket, which following the building modifications has not been re-instated. The post office still has no date for this to be undertaken. Gisleham has three post boxes one on the Lowestoft Road near Barnard's Terrace, one in Gisleham Road outside Church Farm and the third in Black Street near the telephone box book exchange. Mr B Collen raised concerns about children playing in the area of the telephone box. However, Mrs M Boon assured the council that the facility was being used and maintained well with books swapped out on a regular basis and there were no issues about the children, although it was noted that one of the paving slabs outside it, had been cracked due to a vehicle driving over it.

4.5 Electoral Review of Ward Boundaries

With Waveney District Council joining forces with Suffolk Coastal and combining services, there will be a reduction of county councillors to ensure there is a fair representation to parishes. Ward boundaries are to be changed with Gisleham being grouped with Mutford and Carlton Colville. A meeting will be held on 21st June 6.00pm – 8.00pm Thomas Crisp Meeting Room, Riverside Road

5 To receive report from County Councillor.

The was no report available from Councillor Ladd. An email will be sent to request an update on the school parking proposals and other outstanding issues. Chairman to action.

6 To receive Clerk's report.

The clerk received the following emails and took the actions below.

- 6.1 An email from Planning confirming that in future all decision notices will only be available online with no hard copy sent in the post.
- 6.2 An email from WDC regarding GDPR free sessions were being held at Riverside.
- 6.3 An email advertising details about free CPR courses. Circulated to all councillors.
- 6.4 Several emails from Kessingland Parish Council regarding the outstanding Dam Lane planning application.
- 6.5 An email from Holy Trinity Church mentioning that they could not access the notice board. Chairman advised that this had been resolved.
- 6.6 Chased Highways concerning the flooding outside Church Farm. This issue to be followed up over the next few months. Target resolution to this issue by the autumn.
- 6.7 The clerk returned scanner to Argos and exchanged it due to poor quality of scans.

Signed.....ChairmanClerk Date.....

7 Finance:

7.1 Bank Reconciliation. Statement prepared, issued at meeting, agreed in good order. A request was made for items of expenditure to be listed in full on bank reconciliation. Up to date Budget vs Actual prepared. All agreed in order.

7.2 To approve the following payments:

Office administration & Expenses March 2018	BACS	£189.46
Office administration & Expenses April 2018	BACS	£189.46
Accounts Audit Mr C Punt 4.5.18	Cheque 100439	£30.00
Hire of Hall 4.5.18	Cheque 100438	£9.00

8 Planning:

8.1 DC/18/1500/FUL – Proposal: Construction of a two storey side extension. Shandwick, Gisleham Road Gisleham. Councillors considered this application and had no objections.

8.2 DC/18/1740/FUL - Proposal: Replacement of 3 turbine head units to a Britwind R9000 model equivalent size. Address: Wind Turbines at farm buildings, Chestnut Farm, Gisleham. Councillors considered this application and had no objections.

9 Public participation session.

9.1 The hedge on the west side of Black Street still requires attention and would benefit a reduction of 1 metre in height and the side taken back to a better depth. Councillor Ladd to be contacted again on this issue.

9.2 The Chairman thanked Mr R Dexter for looking after the grass at the bus shelter.

10 Councillors Forum. To request items to be placed on the agenda for the next Parish Council meeting.

Miss R Moffatt reported that a foot path sign at the end of Sandy Lane required repairing as it was broken. Pot holes around the village are still an issue and these need to be looked into and followed up with highways. Brickwork Corner improvements are still outstanding and this to be followed up with councillor Ladd.

11 To confirm date of next meeting of Gisleham Parish Council – 2nd July 2018 @ 7.30 pm. Parish meeting.

There being no further business the meeting finished at 8.30 pm.

Signed.....ChairmanClerk Date.....