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GISLEHAM PARISH COUNCIL

Minutes of Annual Parish Council Meeting held on Monday 9 May 2016 at 7.30 pm at the Village Hall

Present: Messrs Gillott, Gilbert & Hunt & Miss Moffatt

In attendance: 2 parishioners

1 Apologies for Absence

Apologies received from Mr Collen, Mrs Boon would arrive late

2 Declaration of Interest

Any and all Councillors may state "THEIR OWN" Declaration of Interest

3 Election of Chairman

Mr Gilbert proposed Mr Gillott, seconded Miss Moffatt, carried unanimously. Mr Gillott took the Chair

4 Election of Vice-Chairman

Mrs Gilbert proposed Mr Hunt, seconded Mr Gilbert. Mr Hunt agreed to hold office

5 Appointment of Planning Committee

Planning Committee to remain: Mr Gillott, Mr Hunt, Mr & Mrs Gilbert and Miss Moffatt to attend in the case of absence

Mrs Boon arrived

6 Minutes of Meeting held on Monday 7 March 2016

The Minutes having been circulated were taken as a true record. Mrs Gilbert pointed out that Mr Gilbert had completed replaced the church noticeboard and not repaired it as stated. Mr Gilbert had not charged for this work. The Minutes were signed by the Chairman

7 Matters Arising from the Minutes

- a) Traffic Congestion at the School – Councillors considered the feasibility study in respect of proposed passing places. The Clerk to acknowledge receipt of the document. The Clerk had been given information that Carlton Colville Town Council wish to hold a joint meeting with Councillors to discuss the possibility of procuring land for a car park independent of the school. To date the invitation had not been received. Mr Hunt suggested that the grassed area in front of the school could be narrowed and fencing erected for safety purposes, this he felt would alleviate some of the congestion problems
- b) Telephone Kiosk – Information received from Community Action Suffolk in respect of the insurance cover could be covered under the existing policy if it is to be used as an information centre cum library. To insure against damage would cost £12.62 per £1,000 value. The Clerk to find out if there is an excess on the Public Liability cover. Mr Gilbert had inspected the box which he said, needs to be painted and there is one cracked window pane. He suggested putting paving slabs around it. WD40 could be used to ease the door. The Clerk said that the telephone equipment will be removed once the box is purchased and the light bulb will be replaced
- c) Heritage Lottery Fund – The Clerk to email the link to Mr Hunt, as funding for a plaque would not constitute a project. Councillors discussed the idea of a plaque and Mr Gilbert agreed to find out cost and suitable materials

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d) The Queen's 90<sup>th</sup> Birthday – The Clerk said that she had managed to arrange for the Longshore Men to sing and had told them that the Parish Council will pay £100 from the fund promised by Mr Ladd, Suffolk County Councillor from his locality budget. It was proposed by Mr Hunt and agreed that guests should bring their own picnics, and the Council will supply soft drinks. Mr Gilbert to ask Eileen White and Kathy if they would be available on that evening to play. The Clerk to ask Terry Weatherley if he would be prepared to provide some background music and make his amplification system available for the Longshore Men. The Hut Committee agreed to leave marquees and other items for use at the event

8 Hire of Hut

A letter had been received from the Hut Committee stating that there will be an increase in charges from 1 May to £6 per hour for villages and £7 for others. Luncheon Club will pay £10.

9 Waveney District Council – Lowestoft Community Governance Review

Information received regarding the possibility of creating one or more town/parish councils in and around Lowestoft if deemed necessary

10 Churchyard Maintenance

Mr Gilbert proposed and Mrs Gilbert seconded that the payment of £850 should be made for churchyard maintenance. It was noted that for the 2015 season £642 was spent. Councillors agreed that this money should be carried forward and used for churchyard maintenance only

11 Website

The Clerk stated that new regulations required each Parish Council to have its own website. It was agreed in the first instance to ask Mr Terry Weatherley if he would be prepared to update the existing site

12 The New Waveney Local Plan

Meetings for the new plan had been posted on noticeboards and Mr Gillott and Miss Moffatt would attend the meeting at Riverside on Thursday 12 May

13 Planning Applications

The following application was considered:

DC/16/1664/ADI – Illuminated Advertisement consent – replacement signage scheme comprising of 3 Pizza Hut fascia signs, 1 'Come In' fascia sign, 1 'Takeaway' hanging sign, 1 menu unit, 1 pole sign and 1 car park sign – Pizza Hut, Tower Road – no objection

14 Accounts

The following were passed for payment:

Clerk's Salary	April/May	£266.66
Petty Cash		£ 89.45
Gisleham PCC	Churchyard Maintenance	£850.00
Gisleham Parish Room	Hire of Hut	£ 72.00
BT	Purchase of Telephone Kiosk	£ 1.00

Mrs Boon suggested that the Clerk's Salary should be reviewed. An agenda item for July

15 Any Other Business

Miss Moffatt asked that a letter be sent to Mr Dexter thanking him for his work in keeping the bus stop area and the Black Street sign strimmed

Mr Hunt asked that the Highways Department be contacted to repair potholes near Church Farm and Sylvan Lodge


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The meeting was then closed for discussion with Ms Sherrie Rock in connection with fencing which had recently been erected at 10 Latymenre Close. Ms Rock had been in contact with Waveney District Council's Maintenance Officer Mr Mark Osborne and with Mr Kevin Barrett. She had been informed that the fence complies with the standard of 6' – any fence erected higher than this would be subject to planning. Ms Rock had been in contact with the Planning Department. The Chairman suggested that Ms Rock contact Ms Debbie Wicks, Planning Officer for Gisleham area

16 Date of Next Meeting

Monday 4 July

There being no further business, the meeting closed at 9.10 pm

  
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CHAIRMAN

04 . 07 . 2016  
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DATE