

# GISLEHAM PARISH COUNCIL

## PUBLIC NOTICE

Members of Gisleham Parish Council **YOU ARE HEREBY SUMMONED** to attend the  
**ANNUAL GENERAL MEETING OF THE COUNCIL**  
commencing at 7.00pm on **Monday 9<sup>th</sup> May 2022** to be held in the Village Hall, Gisleham  
for the purpose of considering and resolving the business set out in the following agenda.

**To Press and Members of the Public:** You are welcome to attend the meeting.

Derek Ward, Clerk to Gisleham Parish Council Tel: 01502 517955

## AGENDA

1. Welcome by the current Chair, Mr P Gillott
3. To elect the Chair and Vice-Chair of the Parish Council for 2022-2023
4. To receive apologies for absence.
5. To sign, as a correct record, the minutes of the Annual General Meeting held on 17<sup>th</sup> May 2021.
6. To receive reports from local organisations:
7. To receive, and approve, the audited Annual Accounts to 31<sup>st</sup> March 2022
8. To confirm receipt, and completion, of the Annual Governance and Accountability Return 2021.  
The Certificate of Exemption, Annual Internal Audit Report, Annual Governance Statement and Accounting Statements, all to be signed by the Chairman prior to submission to the External Auditor, PKF4HD Littlejohn, 15, Westferry Circus, LONDON E14 4HD  
The Period for the Exercise of Public Rights will be 1<sup>st</sup> June 2022 to 15<sup>th</sup> July 2022.