

GISLEHAM PARISH COUNCIL

PUBLIC NOTICE

Members of Gisleham Parish Council **YOU ARE HEREBY SUMMONED** to attend the
ANNUAL GENERAL MEETING OF THE COUNCIL
commencing at 7.00pm on **THURSDAY 11th May 2023** to be held in the Village Hall, Gisleham
for the purpose of considering and resolving the business set out in the following agenda.

To Press and Members of the Public: You are welcome to attend the meeting.

Derek Ward, Clerk to Gisleham Parish Council
Tel: 07901 826448 gislehamclerk@gmail.com

AGENDA

1. Welcome, and confirmation of the results of the recent election.
2. To receive apologies for absence
3. To confirm the Chair and Vice-Chair of the Parish Council for 2023-2024
4. To confirm completion of Return of Election Expenses forms, and that all Councillors have signed a Declaration of Acceptance of Office and updated their on-line Register of Interest.
5. To sign, as a correct record, the Minutes of the Annual General Meeting held on 9th May 2022.
6. Report from the Parish Clerk
7. To confirm approval of the audited Annual Accounts to 31st March 2023.
8. To confirm:
Completion and return of the AGAR Certificate of Exemption 2022 – 2023 to the External Auditor, PFK Littlejohn LLP, 15, Westferry Circus, Canary Wharf, LONDON E14 4HD
The completion of the AGAR Annual Governance and Accountability Return, Annual Internal Audit Report, Annual Governance Statement and Accounting Statements for 2022 -2023, all of which have been signed by the Chair and Parish Clerk, following the meeting on 3rd May 2023.
All documents have been added to the website
The Period for the Exercise of Public Rights will be from 29th June to 31st July 2023.
9. To agree a provisional date for the next AGM as Monday 6th May 2024